

The Mount Vernon City Council met November 16, 2020 at the Mt Vernon Police Station, 380 Old Lincoln Hwy, Mount Vernon, with the following Council members present: Roudabush, West, Wieseler, Herrmann and Rose. City Council has reinstated in-person Council meetings as of the August 17, 2020 meeting. All guests were required to wear masks unless they were able to maintain a 6 foot separation during the meeting. This meeting was also streamed live through the Zoom application. Residents were allowed to use the chat feature to present questions and/or make comments during the various stages of the Council meeting. The following information was needed for those attending via Zoom: Telephone # 1-929-205-6099; Meeting ID: 840 0875 2264; Password: 244489. Those needing assistance before the meeting began could contact Chris at 319-359-8613.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda was made by Wieseler, seconded by Roudabush. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – November 2, 2020 Regular Council Meeting

Approval of Liquor License – Gary's Foods

Appoint Truman Jordan – Planning and Zoning Commission

Appoint Leah Rogers, Mary Evans, Grace Chamberlain – Historic Preservation Commission

Appoint Rory Wiebel, Catherine Poduska, Loren Hoffman – Parks and Recreation Board

Appoint Loren Conley, Joel Wolfe – Assistant Building Officials

Appoint Joel Wolfe, Jon Barnes, Nor Meyer – Construction Board of Appeals

Public Hearing

Public Hearing for the Adoption of the Mt. Vernon/Lisbon 28E Police Services Agreement. Mayor Hampton opened the public hearing. Close public hearing – Proceed to G-4. After hearing no comments from the public, Mayor Hampton closed the public hearing.

Resolutions for Approval

Resolution #11-16-2020A: Approving the Annual Urban Renewal Report for FY 2020 to the Department of Revenue. Motion made by Herrmann, seconded by Wieseler to approve Resolution #11-16-2020A approving the Annual Urban Renewal Report for FY 2020. Roll call all yes.

Resolution #11-16-2020B: Approving the Annual Financial Report for Fiscal Year 2020. Motion made by West, seconded by Wieseler to approve Resolution #11-16-2020B approving the Annual Financial Report for Fiscal Year 2020. Roll call all yes.

Resolution #11-16-2020C: Certifying the TIF Debt Incurred in CY 2020 for FY 2022 to the Linn County Auditor. Motion made by Wieseler, seconded by Rose to approve Resolution #11-16-2020C certifying the TIF Debt incurred in CY 2020 for FY 2022 to the Linn County Auditor. Roll call all yes.

Resolution #11-16-2020D: Adopting the Mt. Vernon/Lisbon 28E Police Services Agreement. City Administrator Chris Nosbisch said Lisbon has had their public hearing and are expected to vote on this next week. If there are any changes that need to be made it will be brought back to Mount Vernon City Council

for approval. This agreement would allow for 24/7 coverage 365 days a year and increase public safety. Motion made by Rose, seconded by Wieseler to approve Resolution #11-16-2020D adopting the Mt. Vernon/Lisbon 28E Police Services Agreement. Roll call all yes.

Resolution #11-16-2020E: Accepting the Public Improvements Known as the 8th Ave NW Quiet Zone Project. Overall project cost was \$71,439.50. Motion made by Rose, seconded by Herrmann to approve Resolution #11-16-2020E accepting the Public Improvements known as the 8th Avenue NW Quiet Zone Project. Roll call all yes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Wieseler, seconded by West to approve claims list. Motion carries.

AAA PEST CONTROL	PEST CONTROL-PD	55.00
AAA PEST CONTROL	PEST CONTROL-CITY HALL	30.00
AFFORDABLE HEATING & COOLING	FURNACE REPAIR/MOTOR-VC	765.30
AIRGAS INC	CYLINDER RENTAL FEE-PW	66.96
ALL AMERICAN CONCRETE	SOUTH ALLEY PRJECT	38,704.71
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,051.67
ALLIANT IES UTILITIES	ENERGY USAGE ST LIGHTS	4,168.97
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,453.58
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,WAT,SEW,P&A	804.70
ALLIANT IES UTILITIES	ENERGY USAGE-FD	639.47
ALLIANT IES UTILITIES	ENERGY USAGE-PD	523.15
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	250.45
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	243.14
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	240.86
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	170.94
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	164.04
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	109.46
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	91.50
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	45.01
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,WAT,SEW,P&A	42.08
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,WAT,SEW,P&A	42.08
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	24.80
ALLIANT IES UTILITIES	ENERGY USAGE-CEMETERY	20.38
ALTORFER	EQUIP REPAIR-WAT	385.66
ALTORFER INC	EQUIP REPAIR-WAT	62.88
B4 VENTURES	SUPPLIES-LBC	63.83
B4 VENTURES LLC	MOBILE STAND-LBC	125.00
BANKCARD 8076 MTOT DISC	CREDIT CARD FEES-LBC	363.17
BARNYARD SCREEN PRINTER	TSHIRTS-P&REC	1,071.00
BAUER BUILT TIRE	VEHICLE MAINT-RUT	1,441.56
BEE CITY USA	APPLICATION FEE	100.00
BIJOU MOVIE THEATER	MISC-LBC	125.00
BOUND TREE	AED LITHIUM BATTERY-PD	1,372.16
CAMPBELL SUPPLY	PPE-RUT	290.99
CARQUEST OF LISBON	VEHICLE MAINT-PW	82.76
CENTRAL IOWA DISTRIBUTING	SPRAYER-LBC	2,117.00
CENTRAL IOWA DISTRIBUTING	SPRAYER-LBC	707.00
CENTURY LINK	PHONE CHARGES-PD	60.32
CITY LAUNDERING	SERVICES-LBC	211.30
CITY LAUNDERING CO	SERVICES-LBC	211.30
COGRAN SYSTEMS	ONLINE REGISTRATION FEES	32.00

CR LC SOLID WASTE AGENCY	CHEMICAL DISPOSAL-RUT	235.40
CULVERS LAWN & LANDSCAPE	DERECHO DAMAGED TREES-LBC	1,100.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DUANE'S SERVICE	VEHICLE MAINT-PD	20.00
GALLS INC	UNIFORMS-PD	238.95
GARY'S FOODS	SUPPLIES-WAT,LBC	83.80
GARY'S FOODS	SUPPLIES-PD	10.49
GROUP SERVICES	INSURANCE-ALL DEPTS	6,711.25
HAWKEYE ELECTRIC	FIRE ALARM MONITOR-LBC	135.00
IOWA DEPT OF TRANSPORTATION	EQUIPMENT-RUT	61.14
IOWA ONE CALL	LOCATES-WAT,SEW	73.80
IOWA SOLUTIONS	COMP MAINT-ALL DEPTS	2,582.50
IOWA SOLUTIONS	MONTHLY MAINTENANCE-ALL DEPTS	858.10
IOWA SOLUTIONS	MONTHLY MAINTENANCE-PD	638.10
IOWA SOLUTIONS	FRONT DESK-PD	337.50
JACOB MASTERS	REFEREE-P&REC	75.00
JORDAN AXTELL	REFEREE-P&REC	75.00
JOSH MOORE	CELL PHONE STIPEND-PW	225.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	57.50
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	20.94
KRIS ENGINEERING	PLOW BLADES-RUT	1,716.76
LYNCH	VEHICLE-PD	36,788.00
MARTIN EQUIPMENT	EQUIP MAINT-RUT	796.90
MARTIN EQUIPMENT	GRAVE BUCKET-RUT	1,270.00
MATT PLOTZ	CELL PHONE STIPEND-PW	225.00
MATT SIDERS	MILEAGE-P&REC	63.25
MEDIACOM	PHONE/INTERNET-LBC	788.48
MEDIACOM	PHONE/INTERNET-RUT	241.56
MEDIACOM	PHONE/INTERNET-P&REC	240.56
MEDIACOM	PHONE/INTERNET-PD	469.34
MEDIACOM	PHONE/INTERNET-WWTP	268.33
MEDIACOM	PHONE/INTERNET-POOL	243.60
MIDWEST WHEEL	TRAILER SUPPLIES-RUT	117.53
MOTION FITNESS CO	SUPPLIES-LBC	179.60
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	1,437.73
MV ACE HARDWARE	EQUIP MAINT-FD	98.46
NEAL'S WATER CONDITIONING	SALT-PD	31.50
NIGHT SHIFT LLC	CLEANING SERVICE-LBC	1,218.57
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	695.77
NIGHT SHIFT LLC	CLEANING SERVICE-PD	655.83
P&K MIDWEST INC	OIL FILTERS-RUT	251.63
PAYROLL	CLAIMS	74,425.71
PNP	FUEL-PD	371.37
RC TECH	AUDIO/VIDEO EQUIP-PD	7,497.63
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	170.09
REXCO EQUIPMENT	DOOR GLASS-RUT	180.79
REXCO EQUIPMENT	DOOR SEAL-RUT	58.31
RICHARD BURROUGHS	CEMETERY MAINTENANCE	818.00
RICKARD SIGN AND DESIGN CORP	SIGNAGE-PD CONSTR	1,705.00
ROTO-ROOTER	CITY HALL MAINT-P&A	255.00
SAFELITE FULFILLMENT	WINDSHIELD-2014 DUMP TRUCK	427.97
STAPLES INC	SUPPLIES-PD	395.06
SUE RIPKE	MILEAGE-P&A	35.65
TCF	EQUIP LEASE-LBC	6,999.08
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	8,181.14

US CELLULAR	CELL PHONE-PD	182.44
VERIZON CONNECT	INFORMATION SYSTEMS-PW	194.28
WATCH GUARD	VIDEO CAMERA-PD	5,870.00
WEX BANK	FUEL-PD	641.47
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-LBC,P&REC	1,645.00
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	1,552.77
TOTAL		236,775.81

GENERAL FUND		65,127.79
LBC		13,743.91
LOST III COMMUNITY CENTER		7,014.10
LOST III STREETS & SIDEWALKS		38,704.71
PAYROLL		74,425.71
POLICE STATION CONSTRUCTION		9,202.63
ROAD USE TAX FUND		15,371.58
SEWER FUND		7,313.88
SOLID WASTE		506.47
STORM WATER		194.64
WATER FUND		5,170.39
TOTAL		236,775.81

REVENUE FOR OCTOBER 2020

GENERAL GOVERNMENT		1,058,483.76
PUBLIC SAFETY		61,254.98
PUBLIC WORKS		254,790.80
CULTURE-RECREATION		34,392.53
DEBT SERVICE		29,563.19
TOTAL		1,438,485.26

Discussion and Consideration of Possible Changes to 2020 Goal Setting Report – Council Action as Needed. Council was given a copy of the goal setting report prepared by Patrick Callahan to determine if any changes were needed before it will be voted on at the next meeting. Council had no changes and no action was taken.

Discussion and Consideration of Pay Application #3 – Pirc Tobin Construction, Inc. – 8th Ave NW Quiet Zone Project – Council Action as Needed. This is a retainage in the amount of \$3,571.98 that will be issued in 30 days. Motion made by Wieseler, seconded by Rose to approve Pay Application #3 to Pirc Tobin Construction, Inc. in the amount of \$3,571.98. Motion carries.

Discussion and Consideration of Audio Visual Technology Purchases for the Police Department – Council Action as Needed. This purchase has already been made but staff made Council aware of the purchase last week in order to have the system set up for tonight’s meeting. This will upgrade the audio/visual system at the Police Station in order to accommodate Council meetings both in person and remotely. Once renovations are complete in the City Hall Council chambers, staff will determine if the system will stay at the Police Department or be moved to City Hall. Motion made by West, seconded by Rose to approve the purchase of audio/visual equipment from RCTech in the amount of \$10,710.90. Motion carries.

Discussion and Consideration of Amended Mt. Vernon Purchasing Policy – Council Action as Needed. FEMA has informed staff that changes are needed to the purchasing policy to comply with federal statutes

and the proposed language changes come directly from FEMA. If not approved, receipt of FEMA funds could be impacted. Motion made by Herrmann, seconded by Rose to approve the amended Mt. Vernon Purchasing Policy. Motion carries.

Discussion and Consideration of South Alley Project Amenities – CDG – Council Action as Needed. The CDG and Mt. Vernon Area Arts Council are looking to add some amenities to the south alley project being done by the City to make a “pocket park”. They are proposing that items such as signage, tables and chairs and trash cans be added. There will also be a mural that will be attached to the wall of one of the properties. CDG Director, Joe Jennison, said the committee would like to name the park “Hilltop Park” and the theme would be welcoming to everyone of all ages. One wall will have several interactive chalk pieces. Chalk will not be provided but will be available for purchase in the community. Business owners in the area are supportive of the project. The City will be tasked with maintenance and upkeep and removing items if a future business owner required it. Motion made by Rose, seconded by Wieseler to approve the South Alley Project Amenities. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were four collisions, 21 incidents and 8 arrests made in October. K9 Monster had one deployment. Officer Moel and K9 Monster are preparing for recertification in December. Chief Shannon and officers participated in an open mic discussion hosted at Cornell by the Office of Intercultural Life to discuss Law Enforcement and Social Justice Issues. CPR/AED recertification training was conducted for all officers at the PD by LMVAS Director. Chief Shannon instructed Mt. Vernon High School Criminal Justice Students on fingerprints and print development. MVPD, MVFD and LMVAS led a send-off parade for the cross-country members attending State competition. Officers worked 12 hours of STEP in October. Per the 28E agreement with Lisbon, the department provided 4,820 minutes of patrol, 410 minutes of calls for service and 135 minutes of administrative time.

Mt. Vernon Public Works Report. Leaf pickup will be extended into next week. Crews are getting caught up with clean up around town and a water main leak was repaired. Residents are able to contact City Hall to coordinate mulch pickup at the new site on Bryant Road.

Mt. Vernon Parks and Rec Report. All parks and their facilities have been winterized. The Parks and Recreation Board has been discussing CIP items. Magical Night will be December 2nd. Several Eagle Scout Projects will be underway. The Governor has canceled all Parks and Recreation programs as well as amended requirements for the wellness and fitness centers due to COVID. There was a strong consensus of Council members that masks be required at all times in the LBC.

Mt. Vernon Annual TIF and Debt Report. Council was provided a copy of the Annual TIF and Debt Report.

Reports of Mayor/Council/Administrator

Mayor's Report. Mayor Hampton urged everyone to do what they can to protect themselves and those around them given the recent spikes in Covid19 cases in Iowa.

As there was no further business to attend to the meeting adjourned the time being 7:38 p.m., November 16, 2020.

Respectfully submitted,
Marsha Dewell
Deputy Clerk