

The City Council returned to in-person meetings held at the Police Station, 380 Lincoln Hwy. The Council asked that those in attendance wear a mask if unvaccinated and observe social distancing protocols. The public entrance to the police station is on the west side of the building. For those individuals that were unable to attend or did not feel comfortable with in-person meetings, the City provided a Zoom option. For those planning to attend via Zoom the following information was needed: Telephone #1-312-626-6799, Meeting ID: 812 0477 4233, Password: 160234. If assistance was needed before the meeting they could contact City Administrator Chris at 319-359-8613. The following Council members were present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Wieseler, seconded by Rose. Motion carries.

Approval of City Council Minutes – November 1, 2021 Regular Council Meeting

#### **Ordinance Approval/Amendment**

Ordinance #11-15-2021A: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, in the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 3 Parcels). This ordinance allows the City to implement the collection of TIF monies on the next addition to Stonebrook 9<sup>th</sup> Addition. Motion to approve the first reading of Ordinance #11-15-2021A made by Herrmann, seconded by West. Roll call vote. Motion carries.

#### **Resolutions for Approval**

Resolution #11-15-2021A: Approving Transfers for Fiscal Year 2021-2022. Motion to approve Resolution #11-15-2021A made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

#### **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Rose. Motion carries.

AIR CLEANING TECHNOLOGIES INC	EXHAUST SYSTEM-FD	50,500.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	69.80
AIRGAS INC	OXYGEN-FD	449.79
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	4,039.63
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,163.59
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,387.24
ALLIANT IES UTILITIES	ENERGY USAGE-PD	720.07
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	715.18

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	540.84
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	441.59
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	431.45
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	234.63
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	219.77
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	93.97
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	84.16
AMERICAN RED CROSS	TRAINING-P&REC	284.00
ARAMARK	UNIFORMS-FD	58.65
AUSTIN BOHLKEN	REFEREE-P&REC	200.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	1,311.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	699.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	289.00
BOWKER MECHANICAL CONTRACTORS	REPLACE SANI MANHOLE-SEW	25,853.65
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	2,395.00
CAMPBELL SUPPLY CEDAR RAPIDS	LEVEL-RUT	263.59
CARQUEST OF LISBON	VEHICLE MAINT-PW	186.61
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&A	324.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	81.80
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	46.00
CENTURY LINK	PHONE CHARGES-PD	62.09
CITY LAUNDERING CO	SERVICES-LBC	254.56
CITY LAUNDERING CO	SERVICES-P&A	56.64
CITY LAUNDERING CO	SERVICES-P&A	47.89
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	32.00
COPYWORKS	BUSINESS CARDS-LBC	38.92
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
EBS	INSURANCE CLAIMS-ALL DEPTS	3,004.00
EBS	INSURANCE CLAIMS-PD	50.92
GARY'S FOODS	MISC-PD	68.01
GARY'S FOODS	SUPPLIES-P&A,LBC	59.73
GRADY OLBERDING	REFEREE-P&REC	50.00
HALL & HALL ENGINEERS INC	SHADE STRUCTURE PROJ-LBC	552.00
HAWKEYE FIRE & SAFETY CORP	EXTINGUISHER MAINT-FD	282.75
HAWKEYE FIRE & SAFETY CORP	MEDICAL SUPPLIES-P&A	375.80
HDC	PURCHASE ORDERS-PW	232.48
HEIMAN FIRE EQUIPMENT INC	TOOLS-FD	449.30
HILLS BANK & TRUST COMPANY	SERIES 2015 GO BOND	1,831.75
HUNTINGTON NATIONAL BANK	QRTLY EQUIPMENT LEASE-LBC	6,999.08
IOWA FIREFIGHTERS ASSOCIATION	DEPT MEMBERSHIP-FD	391.00
IOWA LEAGUE OF CITIES	BANQUET REGISTRATION-P&A	120.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,002.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	217.50
JORDAN AXTELL	REFEREE-P&REC	200.00
KINGS MATERIAL INC	BUNKER BLOCK-P&REC	3,122.59
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	24.27
KONICA MINOLTA BUSINESS SOLUTION	MAINTENANCE PLAN/COPIES-P&A	229.35
KONICA MINOLTA BUSINESS SOLUTION	MAINTENANCE PLAN/COPIES-PD	205.31
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	397.66
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	57.50
LYNCH FORD	MUD FLAPS-RUT	79.98
LYNCH FORD	OIL CHG/MAINT-RUT	57.45
LYNCH FORD	PLUG ASY-RUT	7.50

MARSHA DEWELL	MILEAGE-P&A	33.60
MEDIACOM	PHONE/INTERNET-LBC	802.86
MEDIACOM	PHONE/INTERNET-PD	489.77
MEDIACOM	PHONE/INTERNET-WWTP	278.53
MEDIACOM	PHONE/INTERNET-POOL	246.79
MEDIACOM	PHONE/INTERNET-P&REC	244.73
MEDIACOM	PHONE/INTERNET-RUT	251.68
MEDIACOM	PHONE/INTERNET-FD	192.13
MIDWEST INJECTION INC	SLUDGE REMOVAL-SEW	15,000.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,377.05
MOUNT VERNON ACE HARDWARE	EQUIP MAINT-FD	280.21
MOUNT VERNON BANK & TRUST CO	SERIES 2020 GO BOND	3,840.00
MT VERNON CAR WASH	VEHICLE MAINT-PD	72.00
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	97.71
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A,SEW	83.00
OVERHEAD DOOR CO	DOOR MAINT-FD	232.50
PAUL HAGEMAN	REFEREE-P&REC	200.00
PAYROLL	CLAIMS	85,937.70
PNP	FUEL-PD	2,172.09
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,S/W	457.11
PUSH-PEDAL-PULL	SERVICE-LBC	83.00
PUSH-PEDAL-PULL	SERVICE-LBC	30.00
PUSH-PEDAL-PULL	SERVICE-LBC	387.00
RC TECH	CAMERA MAINT-P&A	133.75
RC TECH	TECHNOLOGY	3,784.72
RC TECH	TECHNOLOGY-ALL DEPTS	500.80
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	158.82
RICHARD BURROUGHS	CEMETERY MAINT	1,520.00
RICKARD SIGN AND DESIGN CORP	DECAL-RUT	127.50
ROBERT BUSER	STIPEND-EMA	2,000.00
ROBERT CAMPAGNA	REFEREE-P&REC	270.00
SHERWIN WILLIAMS CO.	EQUIP MAINT-RUT	61.61
SIMMERING CORY IOWA CODIFICATION	CODE BOOKS-P&A	307.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	65.00
STAPLES INC	SUPPLIES-ALL DEPTS	263.71
STATE HYGIENIC LAB	TESTING-SEW	2,096.00
TECHNICOM COMMUNICATIONS SYSTEM	PHONE INSTALLATION-LBC	574.74
TODD WEAVER	FLOOR COVERINGS-FD	1,829.13
TREASURER STATE OF IOWA	WET TAX	2,839.00
TREASURER STATE OF IOWA	SALES TAX	2,196.00
TRI-CITY ELECTRIC CO OF IOWA	BLDG MAINT-LBC	598.00
UNITY POINT CLINIC	PRE-EMPLOYMENT PHYSICAL	520.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
US CELLULAR	CELL PHONE-PD	550.64
USA BLUE BOOK	SUPPLIES-WAT	577.59
WAPSI WASTE SERVICE	GB,RECY-SW	22,982.87
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-KMVL,P&A	445.83
WRH INC	WWTP IMPROVEMENTS 2019	83,216.91
TOTAL		360,345.01
CAPITAL IMPROVEMENT PROJECTS		3,784.72
DEBT SERVICE FUND		5,671.75
FIRE DEPARTMENT TAX LEVY		50,500.00

GENERAL FUND	24,168.44
LBC	15,809.98
LOST III COMMUNITY CENTER	852.00
PAYROLL	85,937.70
POLICE STATION CONSTRUCTION	949.39
ROAD USE TAX FUND	9,275.06
SEWER FUND	129,464.54
SOLID WASTE	24,862.79
STORM WATER FUND	156.56
WATER FUND	8,912.08
TOTAL	360,345.01

**OCTOBER REVENUE FY22**

GENERAL GOVERNMENT	1,109,695.99
PUBLIC SAFETY	157,820.35
PUBLIC WORKS	325,531.71
CULTURE-RECREATION	37,532.55
DEBT SERVICE	27,237.67
TOTAL	1,657,818.27

Discussion and Consideration of Covid Related Issues/Policies – Council Action as Needed. No changes were made to Covid related issues/policies.

Discussion and Consideration of Housing Commission Highway 30 By-Pass Area Housing Concept – Council Action as Needed. The Housing Commission recommends the creation of a stair-stepped development in the Highway 30 by-pass area. This concept would include a range of housing options for individuals and families of all income levels. The housing options include townhomes, patio homes and senior housing. The Commission’s recommendation is based on the concept of smart growth and ten basic principles which can be viewed on the City’s website in the November 15, 2021 Council packet. West stated that this is in line with both the By-pass and the Comprehensive Plan. Motion to approve and accept the Housing Commissions’ Highway 30 By-Pass Area Housing concept made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Annual Cedar Rapids Metro Economic Alliance Membership – Council Action as Needed. Council was asked to approve the membership cost of \$3,500.00 to the Cedar Rapids Metro Economic Alliance. Motion to approve membership to the Cedar Rapids Metro Economic Alliance at a cost of \$3,500.00 was made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Extrication Equipment for the Mt. Vernon Fire Department – Council Action as Needed. Council was asked to approve the purchase of extrication equipment for a cost of \$19,400.00. If approved, the cost will be paid out of the Fire Department’s CIP levy fund. Motion to approve the extrication equipment at a cost of \$19,400.00 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Turf Tank Automated GPS Field Sprayer Agreement - Council Action as Needed. Council was asked to approve the purchase of a GPS based spraying system called a Turf Tank for a cost of \$11,500.00; \$10k for a one year agreement and \$1,500.00 for configuration, shipping, and training. This unit utilizes GPS mapping to spray athletic fields. Council agreed to the cost with the caveat that they see stats regarding how many employees and man hours this offset. Motion to approve a one year agreement made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Mt. Vernon City Planner Job Description – Council Action as Needed. The MV City Planner job description can be viewed on the City’s website in the November 15, 2021 City Council packet. Motion to approve the City Planner position and job description made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Appointing Laura Eckles as the Mt. Vernon City Planner – Council Action as Needed. Staff is recommending the promotion of Laura Eckles to the position of City Planner with a new salary of \$52,000.00 effective immediately. Motion to approve Laura Eckles to the position of City Planner with the salary of \$52,000.00 made by Wieseler, seconded by Herrmann. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for an Ordinance Establishing Precinct Boundaries for the City of Mt. Vernon, Iowa – Council Action as Needed. Motion to set a Public Hearing for December 6, 2021 to establish precinct boundaries for the City of Mount Vernon made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Tree Purchase/Donation for Parks and Limited Right of Ways – Council Action as Needed. Bob Royer would like to donate some trees to the City and sell others at a reduced cost. Some of the trees would be planted in the parks and in the City’s right-of-way. No specific number of trees or cost was given but Nobsch said that he would like to let Mr. Royer know whether or not the City was interested. Herrmann said she would be interested but would like to see a plan (the number of trees and costs) before anything is approved. To which Council agreed with.

Discussion and Consideration of Membership Referral Marketing Program at the LBC – Council Action as Needed. Council was asked to approve a new marketing idea for the LBC whereas current members will be given two free daily passes to give to non-members in the hopes that they will become permanent members. P&Rec Director Matt Siders said that 80% of non-members who tour the building buy a membership. Motion to approve the LBC marketing program made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #17 for the 2019 Wastewater Treatment Plant Improvement Project – Council Action as Needed. Pay Application #17 is the retainage for the 2019 Wastewater Treatment Plant Improvement Project and is in the amount of \$83,216.91. The retainage will be paid after the 30 day waiting period has expired. Motion to approve Pay Application #17 for the amount of \$83,216.91 made by Herrmann, seconded by Wieseler. Motion carries.

**Reports to be Received/Filed.** Reports can be viewed on the City website in the November 15, 2021 Council packet.

Mt. Vernon/Lisbon Police Report  
Mt. Vernon Public Works Report  
Mt. Vernon Parks and Rec Report

**Discussion Items (No Action)**

Council Vacancy Procedures. With the election of Councilperson Wieseler to Mayor on January 1<sup>st</sup> we will have an open council seat to fill. At that time Council can either appoint someone or hold a special election.

**Reports of Mayor/Council/Administrator**

City Administrator’s Report. The pool RFP has been posted to the League of Cities website and design professionals. City Hall will be closed November 25 and 26, 2021 in observance of Thanksgiving. The employee recognition program will be on Friday, December 17, 2021.

As there was no further business to attend to the meeting adjourned the time being 7:58 p.m., November 15, 2021.

Respectfully submitted,  
Sue Ripke  
City Clerk