

The City Council returned to in-person meetings held at the Police Station, 380 Lincoln Hwy. The Council asked that those in attendance wear a mask if unvaccinated and observe social distancing protocols. The public entrance to the police station is on the west side of the building. For those individuals that were unable to attend or did not feel comfortable with in-person meetings, the City provided a Zoom option. For those planning to attend via Zoom the following information was needed: Telephone #1-312-626-6799, Meeting ID: 819 2240 8237, Password: 169326. If assistance was needed before the meeting they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: Roudabush, West, Wieseler and Rose. Herrmann was present via Zoom.

Call to Order. At 6:33 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Rose, seconded by West. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Rose. Motion carries.

Approval of City Council Minutes – October 18, 2021 Regular Council Meeting

Approval of Liquor License – Bon Appetit

Approval of Liquor License - Lincoln Winebar

Ordinance Approval/Amendment

Ordinance #10-4-2021A: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located within the Spring Meadow Heights Urban Renewal Area, in the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, to be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Spring Meadow Heights Urban Renewal Area (Phase 2 Parcels). City Administrator Nosbisch stated that staff has not received any written or verbal communication since the second reading of this ordinance. Motion to approve the third and final reading of Ordinance #10-4-2021A made by Rose, seconded by Wieseler. Roll call motion. Motion carries.

Resolutions for Approval

Resolution #11-1-2021A: Approving the Annual Urban Renewal Report for FY 2021 to the Department of Revenue. The Urban Renewal Report is an annual report required by the State. It shows how the City uses Tax Increment Financing. Motion to approve Resolution #11-1-2021A made by Wieseler, seconded by West. Roll call vote. Motion carries.

Resolution #11-1-2021B: Approving the Annual Financial Report for FY 21. The Annual Financial Report details the revenues and expenditures for the fiscal year. Motion to approve Resolution #11-1-2021B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #11-1-2021C: Certifying the TIF Debt Incurred in CY 2021 for FY 2023 to the Linn County Auditor. TIF debt has to be certified before December 1st each year. There are three sets of certification

papers; one is for Stonebrook, one for Spring Meadows and the other is a general TIF request. Motion to approve Resolution #11-1-2021C made by West, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #11-1-2021D: Approving the Disposal of City Owned Property. Resolution #11-1-2021D approves of the disposal of some old office furniture, a mower, and the 2012 Chevy Tahoe. Motion to approve Resolution #11-1-2021D made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #11-1-2021E: Approving the Street Light Locations Along Bryant Rd. Adjacent to the Public Works Site. Staff has had trouble with illegal dumping occurring at the new Public Works site. They would like to install cameras and lighting to counteract this. The resolution names street lights but these lights are more like rural yard lights. Motion to approve Resolution #11-1-2021E made by West, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #11-1-2021F: Establishing Additional Snow Routes within the City of Mt. Vernon. The new snow route maps have been distributed to the community. Staff has received some phone calls but most were asking for clarification of what a snow route is. There has not been any negative feedback. Motion to approve Resolution #11-1-2021F made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #11-1-2021G: Accepting Work for the Project Known as the Wastewater Treatment Plant Improvements 2019 with WRH, Inc. Approval of Resolution #11-1-2021G accepts the final contract price of \$1,664,338.22 and completion of the 2019 Wastewater Treatment Plant Improvement project Phase I, UV Disinfection project. The \$83,216.91 retainage check will be held for the 30 day mandatory period. Motion to approve Resolution #11-1-2021G made by Rose, seconded by West. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

AHLERS & COONEY P.C.	STONEBROOK URP	248.00
AHLERS & COONEY P.C.	SPRING MEADOW HGHTS URP	24.00
AIRGAS INC	SUPPLIES-PW	79.69
ALISHA WHAN	REFUND-LBC	25.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,089.74
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	34.93
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	34.12
AUDITOR OF STATE	AUDIT FILING FEE-P&A	625.00
BANKCARD 8076	CREDIT CARD FEES-LBC	379.68
BON APPETIT	MANAGERS MTG-P&A	345.27
BRADY LANHAM	EXHAUST FAN-FD	2,092.53
CAYLER CONSULTING LLC	SERGEANT ASSESSMENT-PD	2,092.86
CHAPPYS REPAIR LLC	HUSTLER MOWER MAINT-RUT	29.00
CHRIS NOSBISCH	MILEAGE-P&A	316.40
CITY LAUNDERING CO	SERVICES-P&A	56.64
CITY LAUNDERING CO	SERVICES-P&A	56.64
CLIFTON LARSON ALLEN	AUDITOR FEES-ALL DEPTS	8,400.00
DEERE & COMPANY	JD994 60" DECK MOWER-PW,P&REC	15,692.46
DELTA DENTAL OF IOWA	INSURANCE-ALL DEPTS	1,661.54
EBS	INSURANCE CLAIMS-ALL DEPTS	1,791.79
EBS	INSURANCE CLAIMS-ALL DEPTS	1,178.54
EBS	INSURANCE CLAIMS-ALL DEPTS	1,166.08
EBS	INSURANCE CLAIMS-PD	508.34
EBS	ADMIN FEE-ALL DEPTS	345.50

EBS	INSURANCE CLAIMS-ALL DEPTS	229.40
EBS	INSURANCE CLAIMS-ALL DEPTS	183.40
EMILY VISLISEL	REFUND-LBC	25.00
EMS LEARNING RESOURCES CENTER	EMS TRAINING-FD	6,200.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&REC,WAT	954.40
HAWKEYE FIRE & SAFETY CORP	SUPPLIES-PD	70.00
IMWCA	AUDIT PREMIUM-ALL DEPTS	6,946.00
IOWA ASSOC OF MUNICIPAL UTIL	SGEI MEMBERSHIP-PW	3,794.74
IOWA LEAGUE OF CITIES	BANGUET REGISTRATION-P&A	60.00
IOWA ONE CALL	LOCATES-WAT,SEW	195.30
IOWA PRISON INDUSTRIES	GARBAGE BAGS-S/W	928.15
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	927.50
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	817.75
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
KLUESNER CONSTRUCTION INC	ASPHALT PATCHING-RUT	15,625.40
KLUESNER CONSTRUCTION INC	ASPHALT PATCHING-RUT	4,504.32
KLUESNER CONSTRUCTION INC	ASPHALT PATCHING-RUT	1,221.00
LINDSEY HOTZ	REFUND-POOL	80.00
LINN CO-OP OIL CO	FUEL-PW	2,379.93
LYNCH FORD	2021 FORD EXPLORER	39,220.00
LYNCH FORD	2022 F250-RUT	30,175.00
LYNCH FORD	5K MI MAINT-PD	76.69
MARSHA DEWELL	MILEAGE-ALL DEPTS	169.12
MARY GERBO	REFUND-POOL	80.00
MATTHEW TURNER	REFUND-LBC	128.40
MEDIACOM	PHONE/INTERNET-P&A	352.07
MEDIACOM	PHONE/INTERNET-RUT	251.68
MIDWEST WHEEL CO	HITCHES-RUT	367.42
MIDWEST WHEEL CO	TOOLS-RUT	37.36
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	118.22
PAM CROSSLEY	OPEN/CLOSE REFUND	275.00
PATTY LYNCH	REFUND-LBC	30.00
PAYROLL	CLAIMS	84,939.85
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
ROTO-ROOTER	LOCATE BREAK-SEW	2,560.00
SARAH BOOTS	REIMB-LBC	93.60
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,102.50
SPRAY-LAND USA	BRINE SYSTEM MAINT-RUT	110.40
STAPLES INC	SUPPLIES-P&A	97.29
SUE RIPKE	MILEAGE-P&A,WAT,SEW	169.12
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	1,517.19
SUSAN MURPHY	REFUND-LBC	30.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	24,330.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	8,537.50
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	5,250.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	3,375.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	3,237.50
UMB	2019 ADMIN FEE - DEBT SERVICE	600.00
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	15,872.17
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	153.77
VEENSTRA & KIMM INC	STONEBROOK 9 & 10 PRELIM PLAT	1,051.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	651.00
VEENSTRA & KIMM INC	4TH AVE WATER MAIN	100.00
WATER SOLUTIONS UNLIMITED INC	SUPPLIES-SEW	1,229.50

WELLMARK	INSURANCE-ALL DEPTS	23,287.25
WENDLING QUARRIES	RETAINING WALL ROCK-P&REC	450.75
WENDLING QUARRIES	RETAINING WALL ROCK-P&REC	337.26
WENDLING QUARRIES	RETAINING WALL ROCK-P&REC	251.30
TOTAL		335,236.28

DEBT SERVICE FUND		600.00
GENERAL FUND		93,471.56
LBC		6,432.93
PAYROLL		84,939.85
ROAD USE TAX FUND		64,002.91
SEWER FUND		18,921.98
SOLID WASTE		49,017.88
STORM WATER FUND		1,081.43
WATER FUND		16,767.74
TOTAL		335,236.28

Discussion and Consideration of Covid Related Issues/Policies – Council Action as Needed. No changes were made to Covid related issues/policies.

Discussion and Consideration of Cedar Valley Humane Society Request to Receive 1.5%-2.5% of the City of Mount Vernon’s ARPA Funding – Council Action as Needed. Wieseler motioned to decline to take any action, seconded by West. Motion carries.

Discussion and Consideration of Request for Proposals for the Swimming Pool Feasibility Study – Council Action as Needed. An RFP for the swimming pool is ready to be distributed to professional consulting firms that can prepare a Swimming Pool Feasibility Study. The chosen firm will work closely with staff and public to determine the information needed to provide a study containing the needs of the City and surrounding area. The study will also include market and site analysis, facility planning as well as design alternatives and costs. Submittals are due Monday, December 20, 2021, no later than 4:00 p.m. Rose motioned to move forward with the Request for Proposal for the Swimming Pool Feasibility Study, seconded by West. Motion carries.

Discussion and Consideration of Sergeant Appointment to the Mt. Vernon/Lisbon Police Department – Council Action as Needed. After being vacant for six years Police Chief Doug Shannon is recommending the promotion of Officer Daniel Daubs to the position of Police Sergeant. Two candidates were evaluated by Caylor Consulting, LLC; a process that took all day. Officer Daubs began his career with Mount Vernon on August 9, 1999. Motion to accept Chief Shannon’s recommendation and approve the promotion of Officer Daubs to Sergeant made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Remanding the Variance Request for 716 8th Street NW - Council Action as Needed. A variance was requested by the residents at 716 8th Street NW. The request was approved by the Board of Adjustment on October 19, 2021 with a 2-1 vote. Staff is asking Council to remand the decision for two reasons. The first reason why it should be remanded is because there were only three members present at the meeting; a 2-1 vote in favor of a variance is unusual. Also, an existing garage on the property and alternative locations for the proposed addition makes it difficult to meet the hardship requirement. If approved, Council should consider a code amendment. Roudabush said he had a problem with remanding the variance after it was approved by the Board of Adjustment. Wieseler motioned to

remand back to the Board of Adjustment with the stipulation that all members be present and vote, seconded by Rose. Ayes: West, Wieseler, Herrmann and Rose. Nays: Roudabush.

Reports to be Received/Filed

Cole Public Library Year End Report. A full report can be viewed on the City website in the November 1, 2021 Council packet.

Discussion Items (No Action)

Auditor's Note. Council was made aware that the recent audit will include a "Questionable Donation" finding. Auditors' red flagged the City's annual contribution to SE Linn Community Center. Staff will contact the State to determine how payments can continue.

Reports of Mayor/Council/Administrator

City Administrator's Report. Staff met with Cornell and MVCSD regarding alternative ingress and egress measures for the north side of the high school. Ten city managers/administrators visited the community and toured the LBC. City offices will be closed Thursday, November 11 in observance of Veteran's Day.

As there was no further business to attend to the meeting adjourned the time being 7:45, p.m., November 1, 2021.

Respectfully submitted,
Sue Ripke
City Clerk