

Cole Library Board of Trustees

October 26, 2021 Meeting Minutes

- I. The meeting was called to order by President Diana Corcoran at 8:34 a.m.
- II. The September minutes were read and approved with a few changes. (Jackie 1st, Tracey 2nd)
- III. Reports/ongoing business

President: Diana reported that sadly, Cheryl Russell, friend of the Library has passed away. Diana will send a sympathy card to the family on behalf of the Library Board and Cathy plans to write a tribute to her in the Cole Corner.

Public Librarian:

Community Survey Results: Cathy shared the results with the Board. 102 surveys were returned (hoped for 150). Lots of good information received and it will be valuable when working on 5-year plan. It is important to mention that almost ALL feedback received was very positive and people are very happy with the Public Library. Additionally, Cathy reported on MV census information. A few important details include: Population: 4,466, Median Age: 23, Median Income 96K. This along with other census information can be found on State Library Website.

Year End Report: Cathy distributed the Year End Report. This report will be shared with the City Council at the November 1st Meeting.

Tablet: Cathy purchased a Tablet (cost \$200) for training community members on Hoopla and Bridges. Grace, Sheila and Cathy will have access to the Tablet.

Librarian's Report: (Greg was not present so Gayle renewal was not discussed)

Financial Report: The Board reviewed the Financial Report provided. A few details to note: The City gave us \$5000 more than we asked for, we have not received County Funds as to date, and the Direct State Aid in the amount of \$1592 was received on October 5th. The available funds show a negative balance (in red) because we have not received County Funds yet.

Interlibrary Loan: The City presently pays Cornell \$5000 for the Interlibrary Loan services. Randi (College employee who facilitates Interlibrary Loans) provided a report to the Board that includes how many Interlibrary Loans are used by Public Patrons.

IV. Major Business

Hoopla: Up and running! Cathy provided a demonstration on how to use it.

Budget Process: Cathy, Diana, Jackie and Tracey are meeting with MV City Manager, Chris Nobsch to discuss upcoming budget. The Board feels since there is carryover money because of the Hoopla Grant we do not need to ask for additional funds in the Budget next year.

The meeting was adjourned at 10:12 a.m. The next meeting will be Tuesday, November 16, 2021.