

COLE LIBRARY BOARD OF TRUSTEES MINUTES

JANUARY 21, 2020

PRESENT: Cathy Boggs, Tracey Louwagie, Greg Cotton, Diana Corcoran, Bob Meeker,
Grace Chamberlain.

- I. The meeting was called to order by Vice President Tracey Louwagie at 8:34 a.m. in Room 326.
- II. The minutes were approved.
- III. REPORTS:
 - A. PRESIDENT: Reminder that the February meeting will be on the 11th of the month.
 - B. PUBLIC LIBRARIAN:
 1. Introduced new board member, Diana Corcoran, approved by the city mayor.
 2. Circulation Policy of Fines and Fees. Grace reviewed the pros and cons of the Cole Library policy of charging fines for overdue materials. After discussion, it was moved and seconded to eliminate the "Fine Policy" for the Cole Library. Cathy and Greg will present an updated Circulation Policy for discussion, review, and approval at the February meeting. Updating will include the policies of Recall, Interlibrary Loans and Fines.
 3. Machele Pelkey will be hosting Gardening Conversations at the library on February 10. Plus, Master Gardeners will be meeting with patrons on the five Mondays in March.
 4. The film producer of "Alice's Ordinary People" will be speaking on January 23, in Room 108 at 7:30 p.m. about how neighborhoods can work to improve their communities.
 5. Every three years we have to submit the paper work for accreditation from the state. Those materials are being completed and submitted for Tier Three accreditation.
 6. We will be meeting with Iowa Prison Industries for cost estimates to improve the shelving in the Children's Room.
 - C. LIBRARIAN:
 1. We reviewed the financial reports for November and December.
 2. We replaced the down stairs security gate for \$5,500.
 3. The County Funds have not yet been received.
- IV. MAJOR BUSINESS:
 1. Public Library budget update. The City of Mt. Vernon has not yet approved its budget. City council meetings are on February 4th and 18th where the budget will be discussed.
 2. The "Yarn Squad" in coordination with college students, will knit "Joey Pouches" to send to Australia.

The next board meeting will be February 11, 8:30 a.m. in Room 326.

The meeting was adjourned at 9:43 a.m.

Respectfully submitted;
Bob Meeker