

Cole Library Board of Trustees Minutes
January 17, 2023

Present: Cathy, Diana, Tracey, Greg, Jackie, Julia & Chris Guest: Tom Wieseler

- I. The meeting was called to order at 8:30 a.m. by President Diana Corcoran.
- II. Reports/Ongoing Business
 - a. President –
 - i. Diana welcomed Mayor Tom Wieseler. Tom wanted to thank us for our service to the Public Library Board and encourage us to participate in other service roles in the MV Community.
 - b. Public Librarian
 - i. Linn County Supervisors Advocacy meeting is March 10th from 10-11:30 at the Hiawatha Library. It will be a time for talking points and Cathy encouraged Board Members to attend.
 - ii. Donation. The Public Library received a \$5000 gift from Lee Peters in honor of his wife, Jane who passed away. This gift will go towards purchasing Large Print Books. Tracey will send a thank you on behalf of the Library Board.
 - iii. Spring Master Gardener Program will begin in March. This year it will take place in Mount Vernon (MV-Lisbon partner and alternate location yearly). Cathy shared a flyer that listed dates of all the free library talks presented by the Linn County Master Gardeners and the various locations they take place. The Board is encouraged to share this information with friends.
 - c. Librarian's Report
 - i. We reviewed the Financial Report. Things to note include:
 1. \$31K in County money has come in.
 2. Direct State Aid check will arrive this month.
 3. Carryover is \$36,592
- III. Major Business
 - a. Internet Use Policy (p. 25) was approved pending a few changes.
 - b. Board's Role (p. 3) Changes were read and approved.
 - c. Sex Offenders in the Library Policy was distributed by Cathy. This has not previously been included in the handbook but needs to be. Board Members should review before February's meeting.
 - d. Library Assistant replacement – The current job description is on file with HR. Cathy, Greg and Grace will meet to determine if there are changes and will advertise for this position in a few weeks.

- e. Children's Room renovation update: Diana moved that we get the Children's Room done this year. Greg will talk to Luke in facilities to ensure there are people available to move books to paint and re-carpet. Greg will also contact Randy's Carpet to determine their availability/timeline for this. We also need to look at possible renovations to the restroom inside the Children's Room.

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Meeting adjourned at 9:24 a.m. Next meeting will be February 21, 2023